

Minutes

Monday, June 05, 2017, 5 pm EDT

Toronto, ON

Members: Martha Anderson, Fiona Robertson, Michael Crowe, Martin Taillefer, Douw Steyn, Harold Ritchie, Ann McMillan, Bob Jones, Wendy Borsuk, Charles Anderson, Helen Joseph, David Huard, Gordon McBean, Peter Taylor, D. Scott Munro, Paul Kushner, Amir Shabbar, Farida Dehghan, Wayne Richardson, Oscar Koren, Marie-France Gauthier. [21, quorum is 20]

Observers: Gordon Griffith, Eilise Norris, Harinder Ahluwalia

ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.

1. APPROVAL OF AGENDA

Motion to adopt the agenda. (Huard/ Steyn). Carried.

2. ADOPTION OF THE MINUTES OF THE 50TH AGM, MAY 30, 2016, HELD IN FREDERICTON, NEW BRUNSWICK: [ANNEX II, P. 3]

Motion to adopt the minutes. (Steyn/Ritchie). Carried.

3. ANNUAL REPORTS FROM THE EXECUTIVE

The reports were printed and made available. Page numbers refer to the 2016 CMOS Annual Review. AGM attendees were invited to read the Annual Review for detailed information.

3.1. PRESIDENT'S REPORT: MARTIN TAILLEFER [P.1]

See Annual Review Report.

Martin reviewed the list of activities that he wanted to achieve during his term as President.

The first item was the Strategic Plan. Martin is quite pleased with the draft version of the plan and invited the attendees to provide comments using the website.

The second item involved developing a media outreach and communication strategy. Martin described the role that Sarah Knight piloted during the Toronto Congress in this capacity and the work she had accomplished.

Even though CMOS volunteers are very dedicated, Martin feels that CMOS needs more people on its payroll in order to increase the capability and capacity to progress as a Society.

The International Union of Geodesy and Geophysics (IUGG) will be holding a large conference in Montreal in 2019. Martin reminded the attendees that last year, we had decided to attach our congress to this large international event and encourage CMOS members to attend. Gordon McBean and David Huard indicated that they are very supportive of a joint Congress with the IUGG.

3.2. VICE-PRESIDENT'S REPORT: WAYNE RICHARDSON [P. 4]

See Annual Review Report.

3.3. PAST-PRESIDENT'S REPORT: MARTHA ANDERSON [P. 5]

See Annual Review Report.

Martha thanked Bob Jones for all the work he has done for the CMOS 50th Anniversary celebrations. She also highlighted all the effort made by the Publications Committee to create and publish the 50th Anniversary book. She invited members to look at the webinars that were developed over the past year.

Finally, Martha described the efforts made on the P-Met study and the results. She thanked Wendy Borsuk for being the secretary of the group.

Martin thanked Martha for all the work she did for CMOS and in making our 50th Anniversary a success.

3.4. TREASURER'S REPORT: MICHAEL CROWE [P.7]

See Annual Review Report.

Mike thanked the Council for having the opportunity to work with them as a replacement for Boumy Sayavong over the past year. He reported that overall, CMOS finances are in good shape.

Amir Shabbar asked a question pertaining to the last line of the first page showing that CMOS is running a deficit and asked if this situation was sustainable. Martin explained that CMOS revenues are mainly generated by the Annual Congress and the Atmosphere-Ocean publication. Martin explained the challenges pertaining to Congresses accommodations and associated penalties if rooms are not booked. He indicated the need for having a Strategic Plan in place and updating the guideline for the LAC.

Harinder pointed out that other Societies are using University accommodations for conferences. This could help in reducing the cost. Bob Jones explained that back in the days, it was a lot of work for the LAC to work with Universities and that's why now the LAC are booking hotels. Douw responded that now universities are ready and well organized to host conferences and special events.

New A.I. Council to encourage future LACs to look at Universities as an option for Congress venue.

Martha suggested that Ottawa hold the 2020 Congress at the NavCanada Training Institute in Cornwall.

Fiona pointed out that with the end of the paper publication of the CMOS Bulletin, the Society will reduce its deficit in printing services.

3.4.1 Auditors' Report [Annex 1A]

See Annex 1A of the Annual Report.

3.5. CORRESPONDING SECRETARY'S REPORT: FIONA ROBERTSON [P. 8]

See Annual Review Report.

3.6. RECORDING SECRETARY'S REPORT: MARIE-FRANCE GAUTHIER [P. 8]

See Annual Review Report.

Marie-France reminded the group of the availability of the Executive and Council meeting minutes on the web site.

3.7. EXECUTIVE DIRECTOR'S REPORT: GORDON GRIFFITH [P. 11]

See Annual Review Report.

3.8. DIRECTOR OF PUBLICATIONS REPORT: DOUW STEYN [P. 18]

See Annual Review Report.

Douw indicated that the Publications Committee is reconsidering the idea of increasing the number of papers in A&O to ensure that we have excellent quality papers.

He presented the anniversary book and explained the rationale used to select the papers that are included in the anniversary book. He also pointed out that the price of \$40 per copy is for a limited time.

4. ANNUAL REPORTS FROM COMMITTEES AND EDITORIAL BOARD

AGM attendees were invited to read the Annual Review for detailed information.

4.1. SCIENTIFIC COMMITTEE: ADAM MONAHAN [P.13]

See on-line version of the Annual Review.

4.2. UNIVERSITY AND PROFESSIONAL EDUCATION COMMITTEE: JENNIFER MILTON [P. 13]

See on-line version of the Annual Review.

4.3. SCHOOL AND PUBLIC EDUCATION COMMITTEE: DOMINIQUE PAQUIN [P. 13]

See Annual Review Report.

4.4. PRIZES AND AWARDS COMMITTEE: GERHARD REUTER [P.13]

See on-line version of the Annual Review.

4.5. PROFESSIONAL ACCREDITATION COMMITTEE DOUW STEYN [P.13]

See Annual Review Report.

As stated in his report, Douw indicated that he has not received any applications for accreditation in 2016 but since the beginning of 2017, he has received two.

**4.6. WEATHERCASTER ENDORSEMENT COMMITTEE: BRUCE RAMSAY (BOB JONES)
[P.13]**

See Annual Review Report.

Bob Jones reported that the committee is very active and hopes that Claire Martin will rejoin the committee.

4.7. FINANCE AND INVESTMENT COMMITTEE: MARTIN TAILLEFER [P. 14]

No report was submitted at time of printing the Annual Review.

Martin indicated that he believes that the incoming vice-president should get involved in the finances of the Society by chairing the Finance and Investment Committee. He also reported that he has been working with Mike Crowe and Gordon Griffiths in reviewing the budget to allocate funds where most needed.

4.8. AUDIT COMMITTEE: SYLVIE GRAVEL [P.14]

See Annual Review Report.

During the June 5th, 2017 CMOS Annual General Meeting, the Audited Financial Statements were omitted to be approved by the members present at the meeting. The Executive Committee, during their July 20th, 2017 meeting decided to seek approval of the Audited Financial Statements from all the members that attended the AGM who are eligible to vote through an email request. The Audited Financial Statements were approved by the Audit Committee and Council.

The Audited Financial Statements have been approved via email.

4.9. MEMBERSHIP COMMITTEE: WAYNE RICHARDSON [P.15]

See Annual Review Report.

Wayne briefly reviewed the overall membership numbers and noted the increase in student memberships.

Martin reminded attendees that last year at Congress, it was decided to waive the membership fees for students and that we have seen an increase in student memberships. He added that yesterday, Council have decided to continue to grant students free membership for 2018 and 2019. Martin explained that to maintain student interest, we need to organize more activities for them during the Congress and throughout the year.

Peter Taylor indicated that industries and students will be holding several meetings/activities throughout the 2017 Congress. Oscar Koren indicated that students like to party and that more efforts should be made to get companies to sponsor social events.

4.10. FELLOWS COMMITTEE: SUSAN WOODBURY [P. 16]

See Annual Review Report.

4.11. PRIVATE SECTOR COMMITTEE: JIM YOUNG [P. 16]

See Annual Review Report.

4.12. EXTERNAL RELATIONS COMMITTEE: MARTHA ANDERSON [P. 16]

See Annual Review Report.

4.13. CENTRE CHAIR COMMITTEE: WAYNE RICHARDSON [P.17]

See Annual Review Report.

Wayne reported that having held meetings on a regular basis throughout the year has brought the centers closer together. Fiona added that it had helped in scheduling the speaker tour and in sharing information.

4.14. STUDENT COMMITTEE: LAURA GILLARD [P. 17]

See Annual Review Report.

4.15. PUBLICATIONS COMMITTEE: DOUW STEYN [P. 18]

See Annual Review Report.

4.16. CMOS BULLETIN SCMO EDITORIAL BOARD: SARAH KNIGHT [P. 21]

See Annual Review Report.

Douw indicated that Sarah Knight has been a great addition to the CMOS family.

Bob Jones asked if the Bulletin will be made available to the public or just for members? Martin responded that he would like to make it available to all. Fiona reminded everyone that the Bulletin is one of the main benefits of becoming a member of CMOS.

4.17. WEBMASTER'S REPORT: FARIDA DEGHAN [P. 23]

See Annual Review Report.

4.18. REPORT OF THE ARCHIVIST: BOB JONES [P.24]

See Annual Review Report.

Martin thanked Bob for his excellent work.

4.19. P MET OPTION ANALYSIS AD HOC COMMITTEE [P.25]

See Annual Review Report.

**4.20. BRIEF ON INTERNATIONAL FORUM OF METEOROLOGICAL SOCIETIES (IFMS):
HARINDER AHLUWALIA [P.26]**

See Annual Review Report.

Harinder added that the Montreal Conference has been instrumental in the development of the Societies' objectives. He believes that IFMS will soon be able to add value to the World Meteorological Organization (WMO).

Martha thanked Harinder on the work he did in shaping up the IFMS and indicated that Council would like to hear more about the concrete benefits of the IFMS and to be engaged not only in the establishment of its constitution (bureaucracy). Harinder responded that information on the benefits of IFMS is available on www.ifms.org.

Nevertheless, Council needs to be better informed about the real benefits of IFMS for CMOS.

4.21. REPORT FROM CNC-SCOR: PAUL MYERS [P. 31]

See Annual Review Report.

4.22. ARCTIC SIG: HELEN JOSEPH [P. 34]

See Annual Review Report.

Helen reported that the Arctic SIG has profiled to work of Smart ICE at the 2016 Congress and was later pleased to learn that the recipient of the Arctic Inspiration Prize Award recipient was Smart ICE.

4.23. AD HOC AVIATION SIG: STEVE RICKETTS [P37]

See Annual Review Report.

5. ANNUAL REPORTS FROM LOCAL CENTRES

5.1. VANCOUVER ISLAND CENTRE: GEOFF STRONG [P. 39]

See Annual Review Report.

5.2. B.C. LOWER MAINLAND CENTRE: KEN KWOK [P. 40]

See Annual Review Report.

5.3. B.C. INTERIOR CENTRE: PETER JACKSON [P. 41]

See Annual Review Report.

5.4. ALBERTA CENTRE: PAUL MYERS [P. 42]

See Annual Review Report.

5.5. SASKATCHEWAN CENTRE: RON HOPKINSON [P. 43]

See Annual Review Report.

5.6. WINNIPEG CENTRE: PATRICK MCCARTHY [P. 44]

See Annual Review Report.

5.7. TORONTO CENTRE: AMIR SHABBAR [P. 45]

See Annual Review Report.

5.8. OTTAWA CENTRE: MARTIN GAUTHIER [P. 47]

See Annual Review Report.

5.9. CENTRE DE MONTRÉAL: LOUIS LEFAIVRE [P. 50]

See Annual Review Report.

5.10. CENTRE DE QUÉBEC: DAVID HUARD [P. 51]

See Annual Review Report.

5.11. CENTRE DE RIMOUSKI*: LOUIS-PHILIPPE NADEAU [P. 52] * AVAILABLE IN FRENCH ONLY

See Annual Review Report.

5.12. NEW BRUNSWICK CENTRE: WILLIAM WARD [P. 53]

See Annual Review Report.

5.13. HALIFAX CENTRE: JIM ABRAHAM [P. 53]

No report was submitted at time of printing the Annual Review.

5.14. NEWFOUNDLAND & LABRADOR CENTRE: FRASER DAVIDSON [P. 54]

See Annual Review Report.

6. BUDGET FOR 2018: GORDON GRIFFITH

Gordon Griffith presented the budget for 2018. He explained that the first page is a summary of the subsequent four. He listed the budget categories: Society Operations, A-O Publication, CMOS Bulletin and CMOS Congress. He then reviewed the financial information of each page. There were several questions about the budget.

The June edition of the CMOS Bulletin will be the last paper version. While savings on printing cost is expected for the second half of the year, those funds will be used to support the transition from paper to on-line publication.

Gordon also indicated that there is no money available to support the SIGs for 2018.

Motion to accept the 2018 budget. (Huard/Steyn). Carried.

Show of hands to approve. Approved.

7. APPOINTMENT OF AUDITORS FOR 2017: GORDON GRIFFITH

Motion to continue with WGP Professional Corporation Chartered Accountants as the auditor for 2017. (Huard/Jones). Carried.

Show of hands to approve. Approved.

8. LOCATION OF FUTURE CONGRESSES: GORDON GRIFFITH

2018 – Halifax

2019 – Montreal

2020 - Ottawa

2021 - TBD

2022- expression of interest from Saskatoon

Martha expressed her concern about the Montreal Congress as Council has not heard back from the IUGG event planners. She indicated that we need someone from the Montreal Centre to get involved ASAP.

Martin has promised to soon get in touch with Louis Lefavre, hence closing one of his outstanding Executive action item. **E4. 10** Martin Taillefer to contact Louis Lefavre (Centre Chair of Montreal Centre) to ask him to participate in the IUGG Steering Committee.

9. REPORT OF THE NOMINATING COMMITTEE: MARTHA ANDERSON [P. 29]

Martha Anderson reported that the Executive of CMOS will be remaining in Ottawa for the coming year then will be transferred to Toronto starting in June 2018. She listed all the nominees and the AGM participants were invited to vote for each position.

Martha provided a brief bio of Dr. Paul Kushner who will become our new CMOS vice-president.

10. INSTALLATION OF OFFICERS FOR 2017-2018

Motion to approve all the nominees (McMillan/Crowe). Carried.

Show of hands to approve. Approved.

- President - **Wayne Richardson**
- Vice-President – **Paul Kushner**
- Recording secretary - **Marie-France Gauthier**
- Corresponding secretary - **Fiona Robertson**
- Treasurer - **Boumy Sayavong**
- Publications Chair - **Douw Steyn**
- Past-President - **Martin Taillefer**

11. OTHER BUSINESS

11.1. REVIEW OF ACTION ITEMS: MARTIN TAILLEFER

There were 3 action items recorded at the 2016 AGM.

1. Council to discuss ideas to support Student Centers at Universities. **Closed.**
2. The Finance and Investment Committee to prepare an impact and value analysis of waiving the student membership fees indefinitely and to report findings by the next AGM. **Open.**

The impact and value analysis can not be completed after only one year of waiving the student membership fees. It will take a few more years of free membership to see the trend

and member retention. Therefore, Council has approved providing free membership to student for 2018 and 2019.

3. Martha Anderson to report the outcome of discussions on the opportunity for CMOS to join the IUGG in Montreal in July 2019 at the next CMOS Council meeting. **Closed.**

11.2. STUDENT FEES: MARTIN TAILLEFER

As stated in section 4.9, Council decided to continue granting students free membership for 2018 and 2019. This will be announced at the banquet.

Fiona reported on the increased membership since the \$0 fees for students. In 2015, we had an increase of 122 new members, in 2016, we had 118 new members and so far in 2017 we have accepted 145 new members (Jan-May). If looking at students only in 2015 we had 56 new students, in 2016 we had 66 and so far in 2017 we have accepted 104 new students.

11.3. FUNDING OF SPECIAL INTEREST GROUPS: MARTIN TAILLEFER

Martin explained that the main challenge for a SIG is getting adequate funding. Martin explained that Council has agreed to continue supporting the SIGs given that CMOS has the funds to do it. The SIGs will have to submit to Council a business plan to justify the requested allocation by November of each year. It is hoped that with time, the SIGs will become self-sufficient. As indicated in the budget 2018 discussion there are no funds available for the SIGs for 2018.

Harinder briefed the participants on his efforts to find sponsors for CMOS. He found out that Canadian companies did not offer any funding when asked to support CMOS activities while in the USA the companies are willing to disperse large amount of funds for national meteorological organizations.

12. ADJOURNMENT

Martin Taillefer thanked Martha Anderson for all the work she did while being Past President of the CMOS Council/Executive Team and for her leadership in the planning of the CMOS 50th Anniversary Celebration.

Motion to adjourn. (Steyn/Gauthier). Carried.

APPENDIX 1

New Action Items from AGM-RGA Meeting

1. Council to encourage future LACs to look at Universities as an option for Congress venue.